



ELECTRIC, HEATING & AIR CO., INC.
12507 Sunset Ave. Unit #2 • Ocean City, Maryland 21842
(410) 213-1017 • Fax (410) 213-1019

APPLICATION FOR EMPLOYMENT

Pre-Employment Questionnaire *** Equal Opportunity Employer

PERSONAL INFORMATION

Date:

Name (Last Name First):		Social Security No.	
Address:		City:	State:
Phone Number:	Referred By:		

EMPLOYMENT DESIRED

Position:	Date You Can Start:	Desired Salary:
Are You Presently Employed? <input type="checkbox"/> YES <input type="checkbox"/> NO	May we contact your current employer:	<input type="checkbox"/> YES <input type="checkbox"/> NO

EDUCATION HISTORY

Name and Location of School	Years Attended	Did you Graduate	Subjects Studied

GENERAL INFORMATION

Subjects of Special Study/Research	
Work or Special Training/Skills:	
U.S. Military or Naval Service	Rank

Former Employers

Date	Name and Address of Employer	Salary	Position	Reason for Leaving

References

Name	Address	Business	Yr. Known

Authorization

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative. This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws."

Date: _____

Signature: _____

Interviewed by: _____